

North County Conference Constitution

INTERSCHOLASTIC ATHLETIC PROGRAM

The North County Conference shall operate within the framework of regulations as prescribed by the CIF, San Diego Section. Reference – Green Book.

I. AWARDS

- A. The Conference authorizes member schools to purchase wall banners as annual championship awards in all approved varsity sports.
- B. The Conference provides medal awards as approved for League/Conference Finals in individual sports for the first four places.
- C. In all individual sport league championships, any time a school does not field a team in that sport, the individuals may be allowed to compete and win medals, - however, not score any points that might detract from the team totals, possibly affecting the championship.
- D. Names of all-league players are to be released the day after the selections are made at the end-of-season sports meetings.
- E. The Conference will provide first and second team All-League Pins. These are distributed at the end of season meeting.

II. CONFERENCE PASSES

- A. The commissioner shall have the Conference Passes printed and ready for distribution to all member schools one week prior to first scheduled contest of the school year.
- B. The Conference shall issue 60 passes to each member school. These passes are good for all games. Each school may issue an unlimited number of school passes that are good for that school's home games.
- C. The Commissioner shall issue conference passes to the sports departments of the media and the local community colleges.

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III. ELIGIBILITY

CIF Eligibility Rules will apply with the following modifications:

- A. The contest, in team or individual sports and points won in any event, in which an ineligible player is used, shall be forfeited to the next contestant
- B. No contestant may participate in any sport (versus NCC or section/state, etc.) on two levels on the same day.
- C. Twelfth grade students may not participate on JV teams.
- D. Competition below the Varsity level after the last regularly scheduled contest for that sport is prohibited.
- E. All individual sports – that the individual participate in at least half of the League contests prior to the finals in order to participate in the finals except in the case of documented injury or illness, or were part of the team, but ineligible and become eligible.
- F. The use of “chewing tobacco” by players or coaches is prohibited.
- G. Foreign Exchange students must be in an approved CIF program to be eligible for one year.
 - 1. Other foreign exchange students would be given caregiver status and be ineligible for one year.
- H. A student who participated at the Varsity level in a sport at school “A” in the North County Conference and then enrolls (either by a bona fide change of residence, transfer or otherwise) in school “B” in the North County Conference during that same season of sport shall have restricted Athletic Eligibility in that sport. (9-15-04)
- I. Process for Appeal of Conference Eligibility (9-13-06)
 - 1. Letter of appeal presenting evidence must be presented to the NCC Conference Commissioner at least ten (10) days prior to the regularly scheduled Conference Meeting. Appeals received after this time period will be assessed by the Commissioner and a Special Conference meeting may be called if deemed necessary.

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2. Within ten (10) days of receipt, the Commissioner will convene a committee, composed of Principals from three member schools not involved in the appeal, to review the appeal and make recommendation to the Conference.
3. Evaluation of the appeal by the Committee must be based on the evidence obtained/ and or presented.
4. Each case shall be judged on its own merit.
5. The Committee must apply its collective and subjective judgment in determining the applicability of the circumstances under discussion.
6. All interested parties are to be notified of the Committee Meeting and encouraged to attend.
7. The decision of the Committee is final and not subject to further appeal or review.
8. The decision of the Committee as to why the appeal is granted or denied will be recorded in the Conference Meeting Minutes.

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IV. Athletic Director's Responsibilities

A. Specific Obligations

:

1. Chair the meeting.
2. Collect all-league team selections.
 - a. To all coaches: the criteria for the all league selections are determined by the coaches in attendance at the end-of-season meeting; all decisions are final.
 - b. Mail Football, Boys' Basketball, and Baseball to the Hall of Champions.
 - c. Mail ALL OTHERS to the San Diego CIF office

B. It is the responsibility of the Host school to provide logistical support and organization. It was emphasized that the Host School Athletic director will determine playoff site and submit for reimbursement after the Playoff event is completed.

C. All gate receipts for prelims and finals for all sports will be used to pay for expenses. Any excess will be sent to North County Conference, and any deficit will be absorbed by the Host school. (See attached Playoff Expense Committee recommendations)

D. It is the responsibility of each Athletic Director to provide coaches with league rules and regulations. The first day of PRACTICE constitutes PARTICIPATION in the North County Conference. (Revised 24 February 2011)

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A. Athletic Directors Assignments

Baseball	Carlsbad	Greene
Basketball	Vista	Moramarco
Cross Country	Valley Center	Cummings
Field Hockey	Oceanside	Barrett
Football	Escondido	Bridges
Gymnastics	Rancho Bernardo	Brose
Golf (G)	Orange Glen	Patterson
Lacrosse(G)	La Costa Canyon	Labeta
Lacrosse(B)	Del Norte	Giaime
Golf (B)	Escondido	Bridges
Soccer(G)	Mt Carmel	Wright
Soccer(B)	Mission Vista	Whiddon
Softball	Fallbrook	Walker
Swimming	Poway	Crane
Tennis(B & G)	Torrey Pines	Meigs
Track	El Camino	Helgesen
Volleyball(G)	San Pasqual	Clark
Volleyball(B)	Ramona	Baldwin
Water Polo(B)	Poway	Crane
Water Polo(G)	Westview	Carter
Wrestling	Rancho Buena Vista	Nellis

B. League Finals – Athletic Directors Assignments and Sites

Fall 2010	Host: Avo East TE:V; CC: SP; GO: SM; Avo West TE: RBV; CC: RBV; GO: OC Palomar TE: TP; CC: MC; GO: RB Valley TE: OG; CC: VC; GO: CC
Winter 2010-2011	Host:
Spring 2011	Host: Avo East TR: SP; TE: V; GO: ESC; SW: FA Avo West : TR: EC; TE: RBV; GO: EC/C; GY: RB; SW: RBV Palomar TR: PO; TE: TP; GO: WV; GY:RB; SW: RB Valley TR: VC; TE:OG; GO:OG; SW: DN

STARTING DATES FOR SEASONS OF SPORT and Seasonal Meetings:

Fall - August 16	Mtg. @ ES	Mon. 8/23	&	Mon. 11/15
Winter - November 13	Mtg. @ SM	Mon. 11/8	&	Mon. 2/21
Spring - February 19	Mtg. @ MH	Mon. 2/14	&	Mon. 5/23

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V. GAME MANAGEMENT

- A. Communication – It is the responsibility of the administration of the home school to send out any necessary information concerning the game to the visiting school in advance of the contest in sports such as football, basketball, etc.
1. Cancellation of individual contests is between schools involved.
 2. If a school plans to discontinue a team at the Varsity level, they must notify the Conference that they are doing so; after which they may not reinstate that season. This will allow opponents to possibly pick up other contests.
- B. Expenses – The home school shall bear the expenses of a league contest and shall take the gate.
- C. Supervision – Each member school is to provide Direct Supervision (the Principal or his/her representatives) for its home games for the following events:

Varsity and JV Football
Boys' Varsity Basketball
Girls' Varsity Basketball
Varsity Wrestling
Boys' Varsity Soccer (3/19/03)
Girls' Varsity Soccer (3/19/03)
All night activities at the Varsity level (5 p.m.)
Any event where a problem can be anticipated, i.e., rivalries, league championships.

Direct Supervision is defined as having personnel at the game site from the time the crowd begins to gather until it disappears.

Supervision must be provided by the visiting school for the following events:

Varsity and JV Football
Boys Varsity Basketball
Girls Varsity Basketball
Any event where a problem can be anticipated.

The home school is responsible for supervising all other events. The level of supervision is left to the judgment of the Principal given the specific circumstances of the contest.

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Artificial noisemakers and confetti are prohibited at all League athletic contests. Megaphones are prohibited at all contests staged in the gymnasium.

- D. Trainer – Host school will provide a qualified trainer at all sanctioned tournaments.
- E. Security – Each school will arrange for adequate security for League contests as needed.
- F. Officials – The Conference will use SDCIF – approved official’s organizations for all contests.
- G. Publicity – The home school is responsible for phoning in the game report to the newspapers.
- H. Admission Prices – Currently approved admission prices are as follows:
- I. (12/7/2010):

Football:	\$7.00	For adults
	\$5.00	For students (5-18 years of age) and Seniors (60 +)
		Children under 5
	Free	
Freshman	\$3.00	For adults for Freshman games played at night.
	\$2.00	For students

All other night contests (after 5 PM) Varsity only and Varsity Basketball Triple-headers (after 4:30 PM):

	\$5.00	For adults
	\$4.00	For students
Non-Varsity Basketball (after 4:30 P.M.)		
	\$3.00	For adults
	\$2.00	For students

League Meets (Prelims and Finals)

	\$5.00	For adults
	\$4.00	For students

Football: Cheerleaders and team members admitted free; no limit on size of pep band; pep band must be accompanied by an advisor.

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Basketball: CIF rule for number of students allowed in the pep band will apply.

I. Starting Times (Revised 12/3/03)

1. All afternoon contests shall begin at 3:15 p.m. unless noted.
2. Football – Junior Varsity games at 5:00 p.m. with Varsity games at 7:30 p.m., providing there is a minimum of 35 minutes between games. Freshmen games will start at 5:00 P.M. unless home team chooses to play earlier..
3. The league starting time for Field Hockey, Girls’ Tennis, and Boy’s Water Polo be moved up half an hour after daylight saving time ends to allow for (a) safety, and (b) allow JV to complete their games. (From 3:15 p.m. to 2:45 p.m.)
4. Night Wrestling – Junior Varsity and Freshmen matches to begin at 5:30 p.m., with Varsity matches to follow at approximately 7:00 p.m. Weigh-in will be held between 4:30 p.m. and 5:00 p.m.
5. Girls’ Water Polo will start at 2:45 p.m.
6. All track meets at 3:15 p.m.
7. Soccer contests will start with JV/FR at 3:30 p.m.; V at 4:45 p.m. Girl-Boy double headers may start at 5:00 PM and 7:00 PM by mutual agreement.
8. Gymnastics contests will begin at 4:00 p. m. with timed warm-up to begin after March In. (Adopted: 9/14/2005)
9. All spring sports to change starting time to 3:30 p.m. after daylight savings time change.
10. No athletic contests shall begin prior to 2:00 p.m. without prior permission from the Conference Athletic Directors.
11. Basketball-
 - Freshman- Tuesdays, 3:30 and 5:00 p.m.
Fridays, 5:00 p,m, and 6:30 p.m.
 - Junior Varsity- Tuesdays, 5:30 p.m.
Fridays with Freshmen, 8:00 p.m.
Fridays with Varsities, 4:30 p.m.
 - Varsities- Tuesday and Wednesdays with JV 7:00 p.m.

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Fridays, follow JV at 6:15 p.m. and 8:00 p.m.

12. Cross Country- meets begin with Girls JV at 3:15 p.m. until daylight savings time, then 3:00 p.m.

13. Special Considerations in Starting Times

- a. Football – Provide a minimum of 35 minutes between the END of the JV game and the BEGINNING of the Varsity.
- b. Volleyball – JV contests are to be played first; the Varsity coin toss shall be held within five minutes of the completion of the Junior Varsity game. The Varsity game shall begin TWENTY minutes after the coin toss.
- c. Water Polo- Order of contests is to be JV, V, Novice with a twenty minute warm-up prior to the start of each contest.
- d. Softball – Games below the Varsity level may end anytime AFTER FIVE innings, when a team is behind twelve (12) or more runs and has completed its time at bat

J. Expenses

Inter-league contest: All inter-league contests will be scheduled on a home/home basis with the home team retaining the gate, unless mutually agreed otherwise.

It is suggested that Conference teams prepare written contracts for all non-league games.

K. Scouting

The exchange of films by coaches within the Conference shall be in accordance with currently approved procedures (Rule #14, Football).

VI. INDIVIDUAL SPORT PLAYOFFS

A. League Finals and Prelims

1. The final selection of site is the responsibility of the host school Athletic Director.
2. Conference Coordinator will:

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- a. Assist in complying with CIF – San Diego Section Responsibilities
 - b. Order medals as approved for such events.
 - c. Send out all format information
 - d. Send out entry forms.
 - e. Set up meeting of league and/or conference coaches when necessary.
 - f. Assist host school coach when necessary.
3. Head coach of **host** school will:
- a. Make arrangements for physical facilities; their own or some other school
 - b. Collect entry forms and set up seeding committee from among the coaches – get **FIRST NAMES** of all entries.
 - c. Follow the format information provided by the Conference Coordinator.
 - d. Get medals from the coordinator for awarding at school.
 - e. Make sure that official scorer is present at meet; and an announcer, where needed. Host school should be paid \$250.00,per day, for use of a timing system.
 - f. Check on the availability of a Trainer during the meet.
 - g. In all individual events, qualifying for the CIF, get scores, times, or efforts down to **SIXTH (6th)** place.
4. Head coach of all schools will:
- a. Be aware of meet format, Conference and CIF Rules governing meet, and qualifying.
 - b. Get entry forms in on time; provide first names.
 - c. Make sure that all workers required from your school:
 - Are assigned,
 - Show up,
 - Bring whatever equipment they may need – measuring tape, stopwatch, etc.
5. No league playoff contests are to start prior to 2:00 p.m. unless approved by Conference Athletic Directors.

B. League Finals and Prelims Expenses

1. Host school will pay all expenses up front, to be reimbursed (from receipts) by conference treasurer.
 - a. Officials:
 - (1) Cross Country, one starter per league.

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- (2) Track: two starters for each league – prelims and finals.
 - (3) Swimming: two officials each league for both prelims and finals.
 - (4) Gymnastics: eight officials each league.
 - (5) Diving: one judge.
 - b. Other expenses: Each school hosting league track prelims and finals is authorized up to \$300 to pay times, judges, and field event people
 - c. The host school is to provide a trainer for league championship meets in Cross Country, Wrestling, Track, and Gymnastics.
 - d. Admission gate dollars will go to pay allowable expenses – net receipts will go to conference.
2. Payment for School Facilities Other Than the Host School's Facility for Conducting League Prelims/Finals

Facility Use (if facility is NOT that of host school):

- a. Track: up to \$300, each league
 - b. Swimming pool or gymnasium: up to \$200, each league
 - c. Cross Country- up to \$250, for the Conference.
 - d. Any sums in excess of these amounts must be approved by the Conference, in advance.
 - e. Any night events, which may require security, are authorized for up to \$100 per league.
3. For league golf tournaments, it is the individual school's responsibility to pay for required green fees.

VII LEAGUE STANDINGS

- A. Refer to individual sports regulations to determine what constitutes champions.
- B. In case of a tie, a co-championship shall be declared. However, the team that has beaten the other team the most in league competition will represent the League in the CIF Playoffs whether it be a first, second, or third place tie.
- C. In case of a true tie (where there is a split in the number of games played), the team with the better last round record shall represent the League in the CIF Playoffs.
- D. If the last round records are the same, the winner of the last round game between the two schools involved shall represent the League in the CIF Playoffs.

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- E. If a tri-championship or three-way tie for second or third place exists, the above formula shall be applied to determine the ranking of the teams where applicable.
- F. In the event the above methods fail to produce a CIF representative, a coin flip will be employed. Once this is decided, the provisions of B, C, and D above shall be used to determine the ranking of the remaining teams.

VIII RULES VIOLATION/PROTEST PROCEDURES

A. First Violation

A rule violation that, in the judgment of the Conference principals, does not give a team a strong advantage will result in the school involved being placed on probation for a period of one calendar year from the date on which the violation took place.

Should any school on probation violate any Conference or CIF Rule during the period in which they are on probation, that school will be declared ineligible for any championship and/or CIF Play-off berth in any sport for twelve (12) month period from the date of the second violation.

If, in the opinion of the Conference principals, the violation committed would give the school or schools involved any special advantage(s), the Conference will then require the forfeiture of one or more contests for that sport season.

B. Second Violation

A violation by a school within a two-year period from the date on an assigned probation will result in that school being declared ineligible for any North County Conference/League Championship and/or CIF Play-off berth for all sports for a twelve (12) month period from the date of the violation.

C. Protest Procedures

1. Within five working days of the alleged infraction, protests will be registered in writing with supportive evidence to the Conference president.
2. The president will determine if and when the protest shall be considered by the representatives of the member schools of the League involved.
3. The protest committee will be composed of all member schools of the League except the schools involved in the dispute and the chairman of the meeting. In case of a voting tie, the chairman shall cast the deciding vote.

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4. If the protest is upheld, corrective action will be in accordance with existing conference by-laws.
 5. Any action shall be final.
- D. If Principal A reports to Principal B, with a copy to the Conference president, that one of his/her coaches has committed a violation of CIF or Conference Rules or CIF Code of Ethics, Principal B will take action as follows:
1. Conduct a thorough investigation in conjunction with all parties concerned, e.g., administrators, coaches, officials, and others.
 2. Determine if the violation was willful.
 3. Determine how serious the violation was.
 4. If the violation is determined to be willful and/or serious, take appropriate action such as:
 - a. Issue an oral or written reprimand.
 - b. Remove the coach from his/her position.
 5. Report the action taken, in writing, to the Conference president at the next Conference meeting or within ten working days, whichever is sooner, with a copy of said report to Principal A.

If the above violation involves a team, the Conference shall consider appropriate action on a timely basis. Sanctions may be imposed such as removal from CIF Playoffs, forfeiture of a game(s), or other actions/penalties.

- E. In the past, coaches have met informally, arrived at decisions, and made recommendations, which caused conflict because they had not been considered and approved by the Conference. Accordingly, Principals are directed to inform coaches that their recommendations will not be accepted unless those recommendations come from an official Conference meeting and are approved by the Conference.

IX. SCHEDULING

- A. If at least four schools enter teams in any conference approved sport, a regular schedule shall be drawn so that a league/conference champion can be determined.

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- B. The Conference approves the drawing of basic schedules on a rotation plan. Schedules for any ensuing year shall be drawn by moving scheduled games one step down the ladder, with home fields reversed, and last scheduled games moving to the top of the ladder. Schedules for each ensuing year will reverse sites

Every second year scheduled games are moved down, except for the last game, and next to last game, moves to top of the ladder..

- C. Starting time, place, or date of a scheduled League/Conference contest can be changed only by mutual agreement of principals and/or athletic directors of the competing schools.

1. No Junior Varsity or Freshman competitions may be held after the last regularly scheduled league contest.

- D. Make-up of Contests

Any contests which cannot be played at the regularly scheduled date and time is to be made up on the next open school day – weather and/or facilities permitting. (Revised: 9/17/03)

The mutual consent clause in “C” listed above cannot be used in this case.

- F. Forfeits

1. Whenever a school forfeits a game, the forfeit shall be reported to the president of the Conference, who in turn shall report the forfeit, with resulting changes in standings, to the press and to member schools.
2. A conference policy is established that when a school finds that it is unable to play a regularly scheduled League contest due to excessive illness on the squad, such League contest shall be considered forfeited by the team unable to play. If mutually agreed, by both administrations, schools may reschedule the game and the forfeiture is negated. (Revised 9/9/2010)

- G. Facilities

A school must have access to a facility for that sport in order to field a team in that sport.

- H. League/Conference schedules should be developed so as to avoid legal holidays whenever possible.

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I. Due to scheduling difficulties, the following guidelines for conflict resolution are adopted:

1. Games have precedent over practice.
2. Wrestling takes precedent over basketball, except by mutual agreement.

X NORTH COUNTY CONFERENCE SCHEDULING FORMATS

Varsity Football	Single Round – modified for Football only
Freshmen Football	Single Round(Reverse of A) – modified for Football only
Water Polo	Double Round A
Girls Volleyball	Double Round A
Girls Tennis,Varsity	Double Round B, moved back two weeks
Girls Tennis, Junior Varsity	Double Round A, moved back two weeks
Cross Country	Separate, Triangulars
Field Hockey	Separate, Three Leagues
Wrestling	Single Round B
Varsity Basketball	Double Round A, Balance Home Fridays
Freshmen Basketball	Double Round B, Opposite Varsity
Boys Soccer	Double Round A, Follow Varsity Basketball
Girls Soccer	Double Round B, Reverse of Boys Soccer
Girls Water Polo	Double Round B
Varsity Baseball	Start with Double Round A, modified to Triple Round
JV and Freshmen Baseball	Start with Double Round B, modified to Triple Round opposite Varsity
Varsity and JV Softball	Double Round A
Freshmen Softball	Double Round B, opposite Varsity
Track	Single Round A
Swimming	Single Round B
Boys Tennis,Varsity	Double Round B, moved back two weeks
Boys Tennis, Jr. Varsity	Double Round A, moved back two weeks
Boys Volleyball	Double Round A, modified to three leagues
Boys Golf	Double Round A
Gymnastics	Separate, Two Leagues
Boys Lacrosse	Separate, Two Leagues
Girls Lacrosse	Separate, Two Leagues